



Republic of the Philippines  
Department of Education  
National Capital Region  
**DIVISION OF CITY SCHOOLS**  
Quezon City, Metro Manila



September 6, 2012

**MEMORANDUM TO:**

Asst. Schools Division Superintendents  
Division/District Supervisors  
Elementary/Secondary Schools Principals  
Head Teachers and Teachers- In-Charge

1. Attached herewith is a Regional Letter No. 232 dated August 10, 2012 from Dr. Luz S. Almeda, CESO IV, Director IV, DepEd-NCR, Quezon City, re: **"Inventory of Learning Resources Developed Through Projects"**, the contents of which are self-explanatory, for the information and guidance of all concerned.

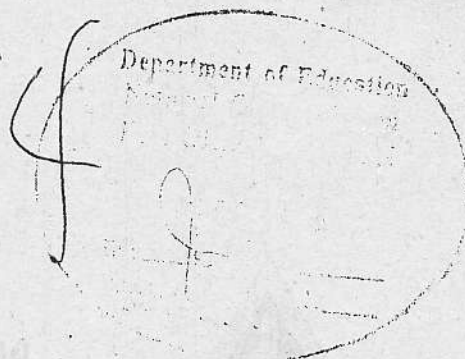
2. Immediate and wide dissemination of this Memorandum is desired.

**CORAZON C. RUBIO, CESO VI**  
Schools Division Superintendent

Incl.:  
As stated




**Republika ng Pilipinas**  
*(Republic of the Philippines)*  
**KAGAWARAN NG EDUKASYON**  
*(DEPARTMENT OF EDUCATION)*  
**PAMBANSANG PUNONG REHIYON**  
*(NATIONAL CAPITAL REGION)*  
Daang Misamis, Bago Bantay, Lungsod Quezon  
*(Misamis St., Bago Bantay, Quezon City)*



August 10, 2012

To: Schools Division Superintendents  
School Heads/Principals

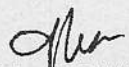
**DCS-QUEZON CITY**  
**RECEIVED**  
SEP 05 2012  
BY:   
**RECORDS SECTION**

Dear Sir/Madam:

Attached is an Unnumbered Memorandum dated July 19, 2012 of Undersecretary Yolanda S. Quijano, contents of which are self-explanatory for the information and guidance of all concerned.

Particular attention is invited to paragraphs 5 & 6 of the said letter.

Very truly yours,

  
LUZ S. ALMEDA, CESO IV  
Director IV

Regional Letter No. 232





8-6-12

#3986

Republic of the Philippines  
**Department of Education**  
DepEd Complex, Meralco Avenue, Pasig City, Philippines  
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Email: ysquijano@deped.gov.ph website : [www.deped.gov.ph](http://www.deped.gov.ph)



*Undersecretary for Programs and Projects*

**Memorandum**


To: **Regional Directors**  
**Schools Division Superintendents**  
**School Heads/Principals**

From: **USEC YOLANDA S. QUIJANO**  
Programs and Projects

Subject: **Inventory of Learning Resources Developed through Projects**

Date: **July 19, 2012**

1. One of the objectives of the Learning Resource Management and Development System (LRMDS) of the Department of Education (DepEd) is to strengthen the development and distribution systems of learning resources. Relative to this objective, the LRMDS Production and Development Specialists will digitize and redevelop into other formats (e.g., e-book, interactive material, power point presentation, etc.) DepEd-developed learning resources.
2. Digitized and/or redeveloped learning resources will be uploaded to the LRMDS portal to supplement the available teaching, learning, and professional-development materials in the field by providing information on the location of the resources and allowing users to directly access digitized and other formats of the LRs published and stored in the portal.
3. In this connection, all Regional Directors, Schools Division Superintendents, and/or Principals/School Heads are required to duly accomplish the attached form to identify existing and available learning resources developed through foreign-funded or locally-funded projects (i.e., PRODED, SEDP, TEEP, SEDIP, PROBE, BEAM, STRIVE, EQUALLS, etc.).
4. The report will also include a brief description of the format (i.e., printed, digital, audio, etc.) and information on how LRMDS could avail of a printed and digital copy of the learning resources.
5. All Schools Division Superintendents are required to submit the duly accomplished form to the Regional Director, copy furnish the Instructional Materials Council Secretariat (IMCS), on or before **August 20, 2012**.
6. All Regional Directors must ensure the dissemination of this memorandum and oversee the timely and complete submission of the duly accomplished forms addressed to the: **Instructional Materials Council Secretariat**, Dorm G, Phil. Sports Commission Complex, Meralco Avenue, Pasig City through telefax numbers (02) 634-1072 or (02) 631-3690 or send through e-mail addresses [imcsetd@yahoo.com](mailto:imcsetd@yahoo.com), [imcs@deped.gov.ph](mailto:imcs@deped.gov.ph) or [depedimcs@gmail.com](mailto:depedimcs@gmail.com).
7. For your guidance and strict compliance.

  
**Dr. YOLANDA S. QUIJANO**  
Undersecretary

Encl.: as stated

## Inventory of Learning Resources Developed through Projects

Region: \_\_\_\_\_

Division: \_\_\_\_\_

School: \_\_\_\_\_

No.	Type (i.e., Teacher-Support Material, Activity Sheet, Chart, etc.)	Available Format (i.e., digital-pdf, digital-word, printed, audio, interactive, computer-assisted, etc.)	Title	Please indicate if copy could be provided to LRMDs for redevelopment and uploading in the portal. If not, write the impediment.
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Please write below additional information that will help LRMDs plan for the redevelopment and uploading of the LRs.

Prepared by:

Noted by:

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Designation

\_\_\_\_\_  
Designation